



**SUPERIOR COURT OF CALIFORNIA,  
COUNTY OF BUTTE – HUMAN RESOURCES**  
ONE COURT STREET, OROVILLE, CALIFORNIA, 95965-3303  
TELEPHONE: (530) 532-7013 FACSIMILE: (530) 538-8567

**H.R. USE ONLY**

- ☐ Meets MQ's  
☐ Does Not Meet MQ's  
☐ Education  
☐ Experience  
☐ Late/Incomplete  
☐ Vet. Pts ☐ 5 ☐ 10

By: \_\_\_\_\_ Date \_\_\_\_\_

**1. Date**

**2. Title of Position:**

**3. Name:**

(First)

(Middle)

(Last)

**4. Mailing Address:**

(Number & Street or P.O. Box)

(City, State, and ZIP Code)

**5. Telephone Numbers:**

(Home)

(Message)

**6. Social Security Number:**

**7. Court Employment:** Are you currently working for Butte County Superior Court?

☐ Yes ☐ No

If yes, in what capacity are you employed?

☐ Regular Help

☐ Extra Help

If no, has Butte County Superior Court employed you in the past?

☐ Yes ☐ No

If yes, in what year were you last employed by Butte County Superior Court? \_\_\_\_\_

Have you previously worked for Butte County Superior Court under another name?

☐ Yes ☐ No

If yes, what name: \_\_\_\_\_

Do you have any family members currently employed by Butte County Superior Court?

☐ Yes ☐ No

**8. Drivers License:**

(State)

(Number)

(Class)

(Expiration Date)

**9. Employment Eligibility Verification:** Can you, after employment, submit verification of your legal right to work in the United States?

☐ Yes ☐ No

**10. Veteran's Preference Points:** Are you applying for Veteran's Preference Points?

☐ Yes ☐ No

If YES, proof of veteran's status (DD214, or equivalent) must be attached at the time of submission of the application. Submissions after the final filing deadline **will not** be accepted.

**11. Convictions:** Conviction of a crime is not necessarily a bar to employment. Each case is considered separately based on job requirements. Do not include any arrest or detention that did not result in conviction, any conviction for which the record has been judicially ordered sealed, expunged, or statutorily eradicated, any misdemeanor conviction for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed, or any arrest for which a pretrial or post-trial diversion program has been successfully completed.

Have you ever been convicted of a crime other than a minor traffic violation?

☐ Yes ☐ No

Have you been arrested for and charged with a crime for which you are currently out on bail or on your own recognizance pending trial?

☐ Yes ☐ No

If you answered yes to either of the above questions, attach an additional sheet, and list the date, the charge or offense, the city and state in which charged, and the court in which all such actions were taken.

**12. Type of Work:** What type of work will you accept? You will only be considered for the type of employment you check. (Check all that apply.)

☐ Permanent / Regular-Help

☐ Temporary / Extra Help

☐ Full-Time

☐ Part-Time

**13. Language Skills:** Indicate languages in which you possess sufficient fluency to act as an interpreter.

**14. References:** List at least three people that are not related to you and who can provide a reference for you. Professional references are preferable.

Name	Address	Telephone #	Occupation	Years Known

HIGH SCHOOL		
Name and Location	Did You Graduate?	Equivalency Test or GED?
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

COLLEGE, UNIVERSITY, BUSINESS, TRADE, OR SERVICE SCHOOLS					
Name and Location	Major	Units Completed		Degree Earned	Dates of Attendance
		Semester	Quarter		

PROFESSIONAL LICENSES, REGISTRATION, CERTIFICATION			
Organization	Number	Issue Date	Expiration Date

**16. Experience:** Beginning with your most recent experience, give detail on the experience that you believe meets the requirements for this recruitment. List all positions and jobs held separately. Do not use "See Resume" for any of the requested information on this form. Resumes may be attached, but they will not be accepted in place of a properly completed Butte County Superior Court application for employment. This section must be completed even if attaching a resume.

Employer:		Job Title:		From (MM/DD/YY):
Address:		Supervisor's Name & Title:		To (MM/DD/YY):
Phone Number:	Number Supervised:	Reason for Leaving:	Total:    Years    Months Hours per Week:	
Salary: \$		per		
Duties:				
Employer:		Job Title:		From (MM/DD/YY):
Address:		Supervisor's Name & Title:		To (MM/DD/YY):
Phone Number:	Number Supervised:	Reason for Leaving:	Total:    Years    Months Hours per Week:	
Salary: \$		per		
Duties:				
Employer:		Job Title:		From (MM/DD/YY):
Address:		Supervisor's Name & Title:		To (MM/DD/YY):
Phone Number:	Number Supervised:	Reason for Leaving:	Total:    Years    Months Hours per Week:	
Salary: \$		per		
Duties:				

**17. Certification:** I hereby certify that all statements made in connection with this application are complete and true to the best of my knowledge. I understand that supplying false or misleading information is grounds for disqualification from further consideration for employment, or for dismissal if discovered at a later date. I authorize investigation of all statements contained herein. I further authorized the references and employers listed above or on any of the attached documents to give you any and all pertinent information concerning my previous employment, personal or otherwise. I release all parties from liability for any damage that may result from furnishing information to you.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

If you are submitting the court application on-line you will be required at time of interview to sign a declaration to certify that all statements made on this application are complete and true to the best of your knowledge.